



CITY OF PUYALLUP

929 E Main Ave, Suite 120
Puyallup, WA 98372

HEARINGS BY MAIL

Hearing my Mail: You may present your case to the court by mail. Please fill in this Hearing by Mail form and attach your statement along with any back up documentation. The Court must receive your statement before your current scheduled court appearance or submit with your Notice of Infraction within the 15-day response time. There is no appeal allowed from a decision on a written statement submitted by mail.

MITIGATION BY MAIL/CONTESTED BY MAIL/DEFERRED FINDING BY MAIL
(Check one)

Ticket No/Infraction No : _____

MITIGATION BY MAIL: _____ I agree I have committed the infraction(s). I want the Court to consider my written statement explaining the circumstances surrounding this incident. I do not want to appear for my hearing. I understand there is no appeal allowed from the Court's determination or order from a mitigation hearing.

CONTESTED BY MAIL: _____ I do not believe that I committed the infraction(s). I want the Court to consider my written statement contesting the facts surrounding this incident. I do not want to appear in person for my scheduled hearing. I understand the Court will consider my statement and the citing officer's report and enter a finding. I understand there is no appeal allowed from the Court's determination or order from a contested hearing by mail.

DEFERRED FINDING BY MAIL: _____ I believe I am eligible for a deferred finding, do not have a CDL license and request the Court to consider my request without a court hearing. I understand that if I fail to comply with the conditions of the deferral, including payment of the Administrative Fee or other non-compliance, the Court will, without a hearing or without further notice to me, enter a finding of "Committed", impose the original penalty amount and will report the finding to the Washington State Department of Licensing.

NOTICE OF THE COURT'S RULING WILL BE SENT VIA U.S. POSTAL MAIL

ALL FINES, FEES OR COSTS ORDERED ARE DUE TO THE COURT WITHIN 60 DAYS OF THE COURT'S DECISION

Failure to pay will result in a \$52.00 Failure to Appear/Comply administrative fee being added. Notice of failure to pay will be sent to Washington State Department of Licensing, which may result in a hold being placed on your driver's license, AND, the case will be forwarded to collections where additional fees and penalties will be imposed.

Defendant's Statement

I wish to submit my case to the court in writing. I have read and agree to abide by the rules and procedures governing hearings by mail. I agree to pay any penalty imposed in the time period set by the court. I understand that I cannot appeal the court's decision.

THE FOLLOWING IS MY WRITTEN STATEMENT CONTESTING MY INFRACTION OR EXPLAINING MITIGATING CIRCUMSTANCES:

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing statement is true and correct.

Date and Place (City)

Signature

Name

Phone Number

Address

City

State

Zip Code