



# CITY OF PUYALLUP - OPEN(AIR) PILOT PROGRAM

## PARKLET PERMIT CONDITIONS FOR TENTS & CANOPIES

- The applicant shall schedule an inspection with a City Engineering Inspector (253-435-3650) at least 48 hours in advance of parklet occupancy.
- The applicant shall schedule an inspection with a City Engineering Inspector (253-435-3650) after installing the commercial equipment, structures, and furniture in the parklet to determine if there are any site visibility impacts for vehicular or pedestrian traffic. The City reserves the right to require the applicant to remove any site obstructions immediately.
- The area of the proposed parklet, including the City-provided traffic barriers, shall not extend beyond the applicant's street frontage unless written authorization is submitted by the adjacent business or property owner whose street frontage is to be impacted.
- Traffic barriers shall not extend more than 8 feet from the face of curb into the public road.
- Tent posts on sidewalk shall be visually enhanced and cane detectable.
- A minimum 4-foot width of the sidewalk shall be clear and free of obstructions at all times.
- The parklet street-side walls shall be between 30 and 42 inches tall. **Wall material shall be transparent or see-through to improve site visibility** (see photo to the right). Columns and other vertical elements are allowed. A minimum overhead clearance of 96 inches must be provided for any parklet that includes a canopy or similar element.
- Site-built parklet structures may not exceed the height of City-built parklets. Only pre-engineered (store-bought, not homemade) canopies that are properly secured to the platform or weighted on the ground may be placed above the parklet.
- All commercial equipment, structures, and furniture shall be located within the perimeter of the City-provided traffic barriers or parklet.

## MORE INFORMATION

To learn more about how to safely operate your parklet and follow all City and Central Pierce Fire & Rescue requirements, please refer to the following documents:

1. [Outdoor Heating Flyer](#)
2. [Guidance for Tents and Canopies](#)

## PLEASE NOTE:

Program participants with tents and canopies in violation of the requirements listed above or in this document are subject to having their temporary stand and/or ROW permit revoked.

