



Design Review

City of Puyallup
Development Services
333 S. Meridian
Puyallup, WA 98371
Phone: 253-864-4165
www.cityofpuyallup.org

When preparing this application, please print or type the reply to each question. If you have any questions, please contact the Development Services Center at (253)864-4165. The following plans, specifications and other documents pertaining to the application shall be submitted at the time of filing. Please note that incomplete application packets may cause a delay in reviewing your application.

Use the following check list to determine the applicable design review standards based on the project type and zoning designation of the project site.

Submittal Checklist:

- Application is signed and dated
- 1 copy of completed application form
- 1 copy of Elevation Drawings of project
- 1 copy of project landscape Plan
- 1 Copy of Vicinity Map
- 1 Copy of Project Site Plan
- Written Narrative from project architect

Application Fee: \$0

Rev: 4/2020

APPLICATION INFORMATION

Site Information

Parcel Number

Street Address

Applicant Information

Name

Street Address

City

State

Zip

Phone

E-mail

Owner Information

Name

Street Address

City

State

Zip

Phone

E-mail

Nature of Request (please be specific)

Site and Design Information

Zoning Designation:	Building Square Footage:	Date of Original Construction:
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Design Review Submittal Requirements

The following items must be included in submittal of this application.

Completed application form, signed and dated. Please print or type. Do not leave any questions unanswered, doing so will make your application incomplete.

- A vicinity map no larger than 8 1/2" X 11", indicating all structures on the property and within 200 feet in each direction of the subject property. A copy of any Puyallup map clearly marking your property will be sufficient.
- 8 1/2" X 11" site plan, dimensioned, drawn to scale and including the following items:
 - The boundaries of the property
 - Dimensions of property and square footage of property
 - Location of existing and proposed structures indicating setback distances from property lines and square footage of each structure
 - Parking area
 - North Arrow
- Elevation drawings detailing of design elements:
 - Dimensioning at 1/8 inches equals 1 foot or a comparable scale
 - The type of exterior materials and Color (where applicable)
 - Exterior finishes for buildings and accessory structures
 - Elevation detailing of entrances and windows
 - Elevation details of exterior lighting also including the type, style and model of exterior lighting fixtures (where applicable)
 - Detailing of roof design, to include information regarding pitch and length
 - Other information as needed
- A landscape plan detailing:
 - The existing vegetation to be retained and the proposed vegetation to be installed.
- A written narrative from the project architect outlining in point-by-point detail compliance with all applicable design standards that apply to the project scope (see supplemental forms).

Project Type & Zoning

Please select all the project types and zoning that applies.

- | | |
|-------------------------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> Duplex and triplex (PMC 20.26.100) | <input type="checkbox"/> RR-DRO (PMC 20.52.025) |
| <input type="checkbox"/> Multifamily (PMC 20.26.200) | Downtown Design** |
| <input type="checkbox"/> Nonresidential (PMC 20.26.300) | (CBD/CBD-Core) |
| <input type="checkbox"/> Industrial (PMC 20.26.400) | <input type="checkbox"/> Small Project |
| <input type="checkbox"/> Zone Transition (PMC 20.26.500) | <input type="checkbox"/> Large Project |
| River Road Design** | <input type="checkbox"/> Historic Preservation |
| | <input type="checkbox"/> Transition |

All Buildings

For each of the selected types and zoning above please fill out and submit the corresponding supplemental application forms upon submittal of this application.

***For all applications listed in PMC 20.26 there must be 3 copies of the corresponding application submitted.**

****For all PMC 20.52 or Downtown Design 8 copies of the corresponding application must be submitted.**

Certification

Contractor's affidavit: I hereby make application for a sign permit and certify that our business is registered as a contractor with the state of Washington and that all work shall be performed in accordance with all codes and ordinances of the city of Puyallup.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.

By leaving the contractor information section blank, I hereby certify further that contractors (general or subcontractors) will not be hired to perform any work in association with this permit. I also certify that if I do choose to hire a contractor (general or subcontractor) I will only hire those contractors that are licensed by the state of Washington.

Signature of Property Owner: _____ Date _____

Signature of Applicant: _____ Date: _____