

2023 Planning Division Work Program - Long Range Projects -

1/24/2023 FINAL

Development & Permitting Services has drafted the anticipated long-range work projects for 2023, as best known at this date, that will be considered by the Planning Commission, Design Review & Historic Preservation Board, and/or City Council. These work items address: Council-directed projects, comprehensive plan amendments, completion of ongoing long-term projects, and maintenance of our historic preservation (CLG) program. This list does not include current projects (Planning review of building, land use, and civil permits) and associated public information.

No.	Item	2023 Proposed Work	Basis for Undertaking	Policy Support	Timing	Lead Staff	Reviewing Body
1	2024 Periodic Comp Plan Update	<ul style="list-style-type: none"> Amend Comp Plan, and prepare EIS Develop scope, schedule and budget for CC authorization Hire consultant(s) to assist in update Develop public participation plan 	Required update	State requirement Comp Plan LU - 2, 3, & 4	Jan 2022 - Dec 2024	Katie, Kendall	PC, CC
2	Code Overhaul (assoc. with comp plan update)	<ul style="list-style-type: none"> Update for consistency with Comp Plan Update Streamline & simplify standards, noticing & review procedures 	<ul style="list-style-type: none"> Required for Comp Plan consistency Last code update was 30+ years 	State requirement Comp Plan LU - 1	June 2023-Dec 2024	Kendall, Chris	PC, CC
3	Process Improvements - Permit System, Forms, Procedures	<ul style="list-style-type: none"> Continued updates and maintenance of new permit system Lean workgroups Process - application, templates, website Fee schedule update 	Administration	City Strategic Plan CityView implementation	Ongoing	All Planners	Staff
4	Design Code Amendments	<i>City Initiatives:</i> <ul style="list-style-type: none"> MX-DRO glazing and siding requirements DDG high quality materials and definitions 	Staff identified code changes	Comp Plan LU - 1, DT - 7.1	Jan - June 2023	Kendall, Nabila	DRHPB, PC, CC
5	MFTE Expansion	<ul style="list-style-type: none"> Expand Multi-Family Tax Exemption to apply within the South Hill RGC Collaborate with other departments: Finance, City Manager's Office 	Staff / Council Initiated	Comp Plan H - 4.2	Jan - June 2023	Rachael + ED, GIS	PC, CC

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6	Historic Preservation Grant	<ul style="list-style-type: none"> • Outreach to potentially eligible property owners for interest in historic register listing • Research and draft background information for targeted local historic register listings • Review/identify process improvements for listing process 	Staff initiated	Comp Plan CC - 7.1 & 7.4	April 2022 - Sept 2023	Nabila, Kendall	DRHPB, CC
7	Environment and Sustainability Action Plan / Projects	<ul style="list-style-type: none"> • Develop actionable climate plan (including related existing work) that includes metrics to track progress • Identify policy updates for implementation in the Comp Plan update 	Council initiated	Comp Plan NE - 11	Oct 2022 - June 2023	Chris	PC, CC
8	Good Sam Master Plan	Good Sam Hospital Master Plan update and associated EIS	Privately initiated (not yet submitted)	Comp Plan LU - 30.1	6-9 months from submittal	Chris	PC, CC

Colored numerical box indicates approx. level of effort of a particular item

- Low: <3 hours per week
- Med: ~3-8 hours per week
- High: 8+ hours per week

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Other/Future Work Items - Ongoing programmatic work and upcoming plans and projects

No.	Item	Proposed Work	Basis for Undertaking	Policy Support	Timing	Lead Staff	Reviewing Body
Ongoing Work							
1	Historic Preservation Program	<ul style="list-style-type: none"> Design Review Facility Naming Requests Local Register Nominations Grant Opportunities 	CLG Program Historic Preservation Plan	Comp Plan CC-7, CC-7.4, CC-8, CC-8.2	Ongoing	Kendall	DRHPB, CC
2	Internal Coordination	<ul style="list-style-type: none"> Complete Streets Downtown Streetscape Parks Planning 	Comp Plan City Strategic Plan		Ongoing	Katie, Kendall, Chris	
3	External Coordination	<ul style="list-style-type: none"> Pierce County/GMCC Regional/PSRC Green Puyallup Partnership Pierce Transit 	Comp Plan Planning Function		Ongoing	Katie, Kendall, Chris	
4	GIS/Mapping	<ul style="list-style-type: none"> UGA boundary 	Planning Function		Ongoing	Rachael, Kendall	
Future Projects (2025+)							
1	TDR/LCLIP	<ul style="list-style-type: none"> Draft code to implement TDR program, based on program framework 	<ul style="list-style-type: none"> Council initiated (Resolution 2391) 		8-10 Months	Kendall	PC, CC
2	Critical Area/Wetland Map Inventory	<ul style="list-style-type: none"> Hire consultant to inventory City wetlands, updating GIS database 	<ul style="list-style-type: none"> Staff initiated 		6-8 Months	Rachael, Chris, Intern	CC
3	City Boundary Adjustments	<ul style="list-style-type: none"> Address City/County boundary inconsistencies 	<ul style="list-style-type: none"> Staff initiated Observed discrepancies 		6-8 Months	Rachael	PC, CC